



# CLARK COLLEGE

## BOARD OF TRUSTEES



## **VISION**

Clark College inspires learners to excel, transforms lives, and strengthens our increasingly diverse community.

## **MISSION**

Clark College, in service to the community, guides individuals to achieve their educational and professional goals.

## Clark College Board of Trustees

Wednesday, January 27, 2016,  
Ellis Dunn Community Room, GHL 213

Board Work Session Agenda	Accountable	Purpose	Time Estimate
Call to Order	Chair Burkman		4:00 pm
Hot Topics			
<ul style="list-style-type: none"> <li>Financial Literacy</li> </ul>	Edie Blakley/Craig Ebersole		4:00-5:00 pm
Board Work Session-Standing Items	Chair Burkman		
<ul style="list-style-type: none"> <li>North County</li> </ul>			No report this evening

Business Meeting Agenda	Accountable	Purpose	Time Estimate
Call to Order/Agenda Review	Chair Burkman		5:00 pm
Transforming Lives Presentation	President Knight		5:05 pm
Audience Statements— <i>3 minutes each</i>	Chair	Informational	5:15 pm
Action Items	Chair Burkman	For Approval	
<ul style="list-style-type: none"> <li>Minutes from November 2015</li> </ul>			
Constituent Reports— <i>15 minutes</i>			
<ul style="list-style-type: none"> <li>AHE</li> <li>WPEA</li> <li>ASCC</li> <li>Foundation/Introduction</li> </ul>	Kimberly Sullivan Billie Garner Sarah Swift Lisa Gibert/Joel Munson	Informational	
Reports from Board Members— <i>10 minutes</i>	Chair Burkman Vice Chair Rupley Trustee Pollard Trustee Strong	Informational	
President's Report— <i>30 minutes</i>			
<ul style="list-style-type: none"> <li>Student Success Story</li> </ul>			
<ul style="list-style-type: none"> <li>Faculty Presentation— <i>Integrative Learning &amp; The Craft of Comics</i></li> </ul>	<i>Instructors Grant Hottle/Toby Peterson</i>	Informational	
<ul style="list-style-type: none"> <li>Bachelor of Applied Science in Management</li> </ul>	<i>Profs. Adan Hamideh/Patti Serrano, Int. Dean Brenda Walstead</i>	Informational	
<ul style="list-style-type: none"> <li>Academic Excellence</li> <li>Social Equity</li> <li>Economic Vitality</li> <li>Environmental Integrity</li> </ul>	President Knight	Informational	
Future Topics		Watch List	
College Safety	Review of College Policies	Accreditation	
Enrollment Changes	Service Learning	GISS Student Completion	
Facility Plan	Stackable Credentials	STEM	
Improving Math Scores	Standard 2 Highlights		
K-12	Strategic Plan		
PPI Certificates	The Changing Face of Our Students		
Next Meeting	<i>The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, , 201 in the Ellis Dunn Community Room.</i>		
Executive Session	<i>An Executive Session may be held for any allowable topic under the Open Public Meetings Act.</i>		
Adjournment	<i>Time and order are approximate and subject to change</i>		
	Chair Burkman		

# Clark College Board of Trustees

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January 27, 2016

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# COMPLETION

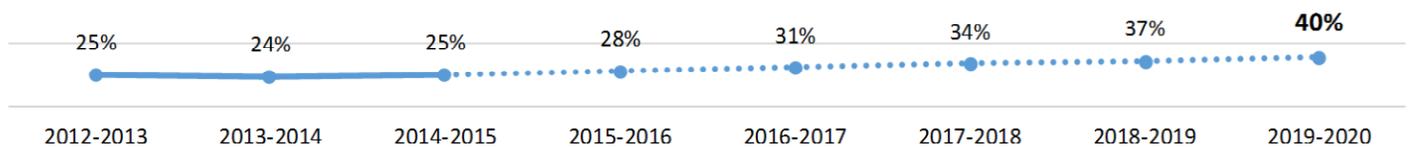
# COMPLETION



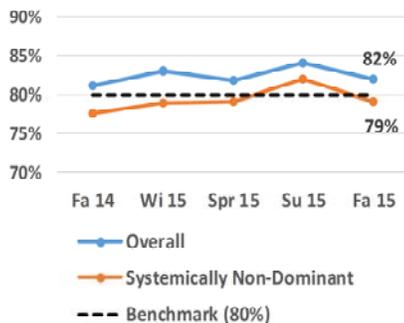
January 2016

*Clark College, in service to the community, guides individuals to achieve their educational and professional goals – including certificate and degree completion – by accomplishing its core theme objectives of academic excellence, social equity, economic vitality, and environmental integrity.*

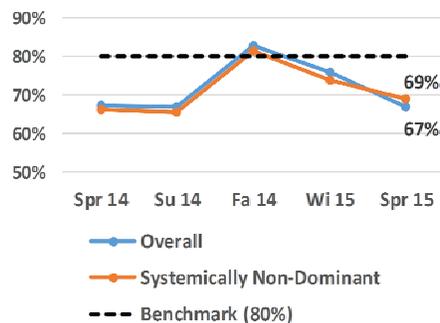
## Degree or Certificate-Seeking Full-Time Student Completion Rate Within 3 Years



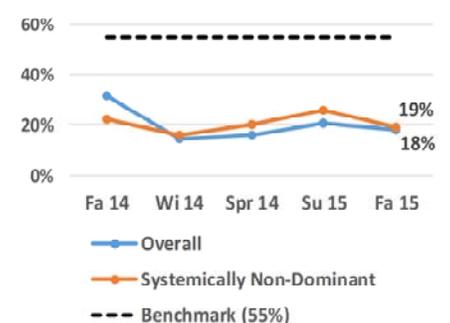
### Course Success Rate: Certificate or Degree-Seeking Students



### First-to-Second Quarter Retention: Certificate or Degree-Seeking Students



### Transfer-Intent Students Completing College-Level Math Within First 4 Quarters Attended



## Monthly Highlights

- ◇ College 101 provides new students with the tools and resources to be successful in their first quarter. Overall, 86% of first-term students (excluding Running Start) who enrolled in College 101 during Fall 2015 are currently retained to Winter 2016, compared to 68% of students who did not enroll in College 101. Additionally, access to College 101 was increased for Winter 2016, with 11 classes and 200 enrollments, a 38% increase in number of classes offered.
- ◇ In our efforts to improve the first-year experience, we are front-loading career advising/ counseling appointments, exposing 20% of new students to career exploration in the College 101 course or visits to Career Services. More specifically, 5% of first-term students visited Career Services (163 students) for resources and strategies for making positive career choices.
- ◇ Clark College's Title III-A Strengthening Institutions grant, from the U.S. Department of Education, focuses on increasing student completion rates. In the final year of the grant (Year 5), the college is institutionalizing work in outcomes assessment so that all degrees and certificates are assessed and improved to enhance student learning; improving students' first year experience to increase retention, such as College 101 and learning communities, and improving advising so that students have a clear pathway to obtain their educational goals.

# **ENROLLMENT/BUDGET**

# ENROLLMENT/BUDGET



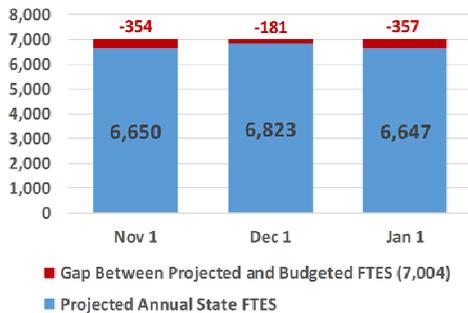
January 2016

*Clark College facilitates student learning by providing programs, services, and conditions that improve the economic well-being of the student, college, and community. Through the college's focus on enrollment and budget to serve its community, the college aims to increase the community's educational attainment by leveraging resources to create and sustain innovations that improve student learning and increase enrollment.*

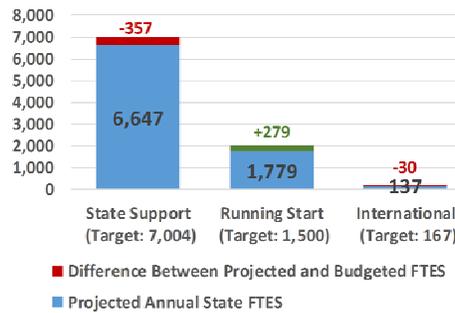
## Educational Attainment in Clark College Service District



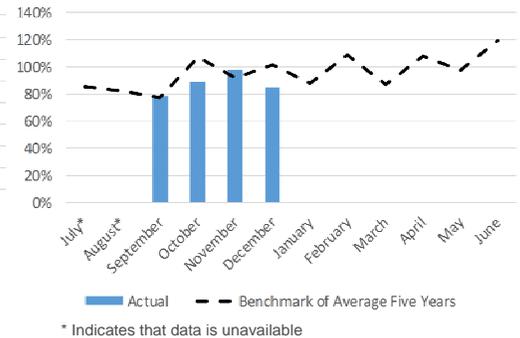
### Projected Annual State FTES Compared to Budgeted FTES



### Projected Annual FTES Based on Current FTES (Jan 1)



### Percent of Monthly Revenue Spent Monthly 2015-2016



## Monthly Highlights

- ◇ Several strategies have been implemented to increase student enrollment for Winter 2016, including a calling campaign to 500 students who had enrolled Fall 2015 but not Winter 2016. Additionally, students who were enrolled for Winter 2016, but were at-risk for drop for non-payment, were contacted to encourage continued enrollment for Winter 2016 (5,000 calls).
- ◇ The percent of students in the Worker Retraining Program increased by 18%. This resulted in increased allocation of funding for 15 FTES at \$1,505 per FTES.
- ◇ The winter enrollment advertising and media outreach campaign was effective in engaging prospective students. Overall, new student enrollment is up from Winter 2014 by 9%. Specific outreach highlights include Facebook ads, television advertising, Comcast's In-Stream Digital online package - which places our ads in front of online viewers before, during and after shows, Google Adwords, direct mail, and media outreach.

# **SOCIAL EQUITY**

# SOCIAL EQUITY



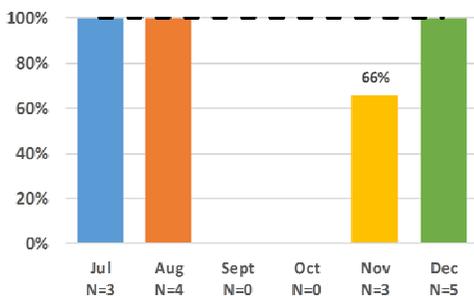
January 2016

*Clark College facilitates student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups. Two strategies the college has implemented relate to improving employee cultural competencies through professional development and hiring employees reflective of the college's diverse students.*

**First-Term, Certificate or Degree-Seeking, Full-Time Student Three-Year Completion Rate: Difference Between Systemically Non-Dominant and Systemically Dominant Groups**

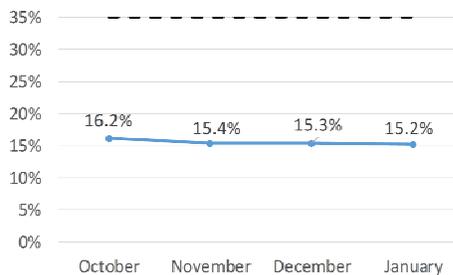


**Percent of Full-Time Applicant Pools with At Least 25% People of Color or People with Reported Disability**



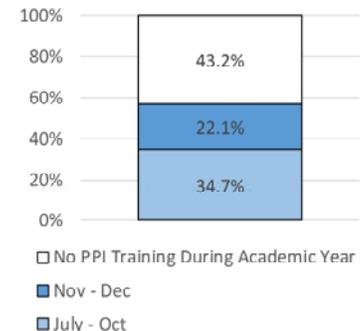
-- Benchmark: 100% of Applicant Pools

**Percent of Employees Of Color or Employees with Reported Disability**



-- Benchmark: 35% of Employees to Match Student Demographics

**Percent of Employees Engaged in Professional Development Opportunities in PPI**



## Monthly Highlights

- ◇ The Social Equity Plan was formally approved by Executive Cabinet, with a schedule for communication and implementation of the plan to the college community.
- ◇ Two-hundred and one employees have participated in the Equity in Hiring training, which focuses on institutionalized hiring and retention practices that challenge systems of power, privilege and inequity.
- ◇ Twenty-one faculty and staff attended the 20th Annual Washington State Faculty and Staff of Color Conference, with 5 faculty and staff members presenting at the conference, which provided resources to support systemically non-dominant employees in higher education.
- ◇ Clark College Native American Celebration Committee held the Educating for the 7th Generation: Celebrating Indigenous Cultures on November 6, with over 350 Clark College faculty, staff, students and community members in attendance.

# **STUDENT DEBT**

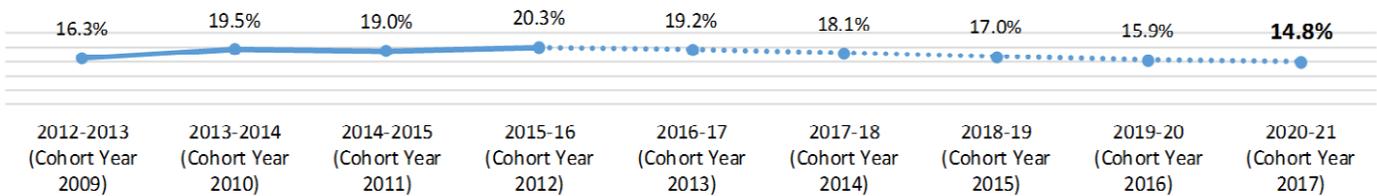
# STUDENT DEBT



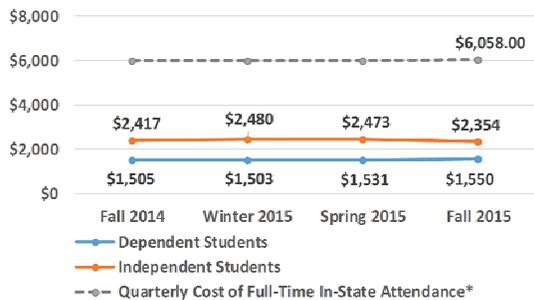
January 2016

*Clark College facilitates student learning by providing programs, services, and conditions that improve the economic well-being of the students by improving student affordability. Specific strategies to improve affordability are expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.*

**Student Three Year Loan Default Rate**

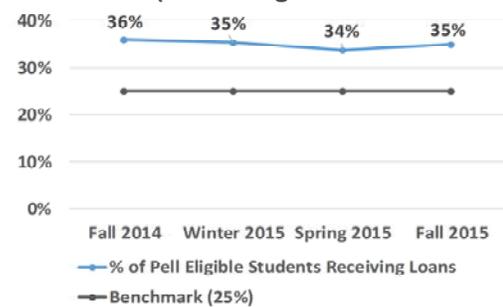


**Average Loans Awarded and Received by Students, by Independent/Dependent Status**



\*Includes Educational Expenses and Cost of Living) Not Living with Parents

**Percent of Pell-Eligible Students Receiving Student Loans (Excluding Parent PLUS Loans)**



## Monthly Highlights

- ◇ The Annual Financial Aid night was held on November 30th, with approximately 200 attendees from the community. This community outreach event promotes financial aid and scholarship opportunities for prospective and current students.
- ◇ Financial Aid is collaborating with the Financial Literacy Coach to provide students with high levels of student loan debt with tools to manage their budget and reduce future debt.
- ◇ Open education resources (OER), such as course materials, textbooks, videos, tests, etc., provides free and accessible materials that support teaching and learning. The Clark College Libraries developed an online guide to educate and support faculty who would like to learn more about using OER. In addition, the Biology department adopted the openly licensed Concepts of Biology (OpenStax) and developed their own course materials through the Library as Open Education Leader grant. Since summer quarter, General Biology (BIOL&101) uses OER and has collectively saved students \$50,000 in textbook costs over three quarters.
- ◇ During Winter 2016, the bookstore rental program rented out 3,405 units, providing students a savings of \$130,889.

# **ACTION ITEMS**

**THERE ARE NO FIRST  
READING ITEMS THIS  
MONTH**

**ACTION ITEMS**

**Minutes of the Business Meeting of the Board of Trustees  
Clark College, District No. 14  
November 18, 2018, Ellis Dunn Room GH1 213**

TOPIC	DISCUSSION	ACTION
<b>Call to Order/Review of the Agenda</b>	<ul style="list-style-type: none"> <li>Chair Burkman called the meeting to order at 5:10 pm.</li> <li>Chair Burkman requested that the order of the agenda be adjusted to place the Faculty Presentation at the end of the meeting so that the presenters could complete their classes at CTC prior to coming to main campus.</li> </ul>	<p><b>A MOTION</b> was made by Trustee Pollard to change the order of the agenda as requested by Chair Burkman. The motion was seconded by Vice Chair Rupley and passed unanimously.</p>
<b>Intro of Men’s Soccer and Women’s Cross Country Teams</b>	<ul style="list-style-type: none"> <li>Ann Walker announced that the men’s soccer and women’s cross-country teams have done very well this year. The men and women both won the NWAC South Regional Championships in their divisions.</li> <li>She introduced Brett Jacobs, the men’s soccer coach, and Bob Williams, the women’s head coach and Katarina Mueller, the assistant coach. The head coaches each spoke in turn, introducing students in attendance.</li> <li>Clark Women’s Coach, Bob Williams, was named Coach of the Year.</li> <li>James Breen won the overall men’s Individual Cross-Country Championship.</li> <li>President Knight saw the men’s soccer playoffs and was very impressed by their professionalism and dedication this year. He applauded Coach Jacobs for the work he did with the team this fall.</li> </ul>	<ul style="list-style-type: none"> <li>The following students were in attendance and recognized individually: <ul style="list-style-type: none"> <li>Soccer: Alec Lohr, Wil Noble, Anthony Barboza.</li> <li>Cross Country: Jovi Asa, Michelle Bradshaw, Tayler Cearley, Isabelle Cisco, Sadie Dalglish, Emily Schauble, Melissa Starr, Alanni Wingert.</li> <li>Men’s Cross Country: James Breen.</li> </ul> </li> <li>President Knight announced that the college will get a championship ring for James Breen in honor of his win.</li> </ul>
<b>Audience Statements</b>	<ul style="list-style-type: none"> <li>Chair Burkman welcomed the guests who attended this evening so that they could address the board regarding instructional planning budget reductions.</li> <li>He explained that the Board has already adopted the 2015-2016 budget. Any recommendations made to the budget this year will go through the Reduction in Force process (RIF) and will be presented to the Board in January 2016. The 2016-2017 budget will be adopted in June 2016. President Knight will be working with the Office of Instruction on the proposed cuts up until then.</li> <li>The Board’s role is limited to approving the RIF recommendations.</li> <li>Former Clark student Sonia Williamson spoke on behalf of the Nursing program.</li> <li>Weston Dorszowski, a member of Clark’s Surveying &amp; Geomatics Advisory Board spoke on behalf of the Surveying &amp; Geomatics program as did Jeff Lynch.</li> </ul>	

TOPIC	DISCUSSION	ACTION
Action Items	<ul style="list-style-type: none"> <li>• <b>AHE Contract</b>—Proposed Faculty Contract Language for Approval—language refers to the Art studio teaching load; COLL 101 classes do not count towards 90% teaching load limit for adjuncts; references to family members shall include stepmother and stepfather; edits to language regarding full processors.</li> <li>• The four items in the contract were bargained last spring but have not yet come to the Board for approval.</li> <li>• <b>AHE Salary Schedule</b> for the 2015-2016 academic year reflecting a 3% increase which all employees received as of 7/1/15.</li> </ul>	<p><b>A MOTION</b> was made by Trustee Pollard to accept the proposed faculty contract language. The motion was seconded by Vice Chair Rupley and passed unanimously.</p> <p><b>A MOTION</b> was made by Vice Chair Rupley to accept the AHE Salary Schedule for the 2015-2016 academic year that reflects a 3% increase. The motion was seconded by Trustee Pollard and passed unanimously.</p>
Constituent Reports AHE	<ul style="list-style-type: none"> <li>• Dr. Cook reported in Ms. Sullivan’s absence. He, President Knight, Ms. Sullivan, and Ms. Mixon held their monthly meeting earlier today. They discussed the budget reductions, faculty concerns, and the RIF process. Faculty have indicated to Ms. Sullivan that they feel appropriately informed and involved in the ongoing process.</li> </ul>	
WPEA	<ul style="list-style-type: none"> <li>• There was no report from the WPEA this evening.</li> </ul>	
ASCC	<ul style="list-style-type: none"> <li>• Director of Student Life Sarah Gruhler reported for Ms. Swift who had a class this evening.</li> <li>• The trustees did not have any questions for Ms. Gruhler and the ASCC written report stood.</li> <li>• ASCC officers will be attending a legislative academy this coming week.</li> </ul>	
Foundation	<ul style="list-style-type: none"> <li>• Ms. Starr reported in Ms. Gibert’s absence. The Foundation is moving into their end-of-year advertising campaign and will be producing some television and radio spots that will run through the end of December.</li> <li>• The Foundation and College are partnering to refresh the college brand. A request for proposal (RFP) to ad agencies has been distributed and over 40 agencies have already responded. The finalists will be announced in early January with work starting in February 2016.</li> <li>• The Foundation is hosting their first holiday donor appreciation party on December 8 from 6-8 pm in the Fireside Room. This is the first time the Foundation is expanding their holiday outreach to bring donors together to thank them for their support.</li> <li>• The Campaign Feasibility Study interviews are completed. The Alford Group conducted more than 40 individual interviews on the Foundation’s behalf. They obtained a good cross section of the</li> </ul>	

TOPIC	DISCUSSION	ACTION
	community and thanked each of them for opening their doors to the Alford Group and answering all of their questions.	
Foundation	<ul style="list-style-type: none"> <li>On December 14, the results of the study will be presented to the Foundation. The college has \$90 million worth of needs and will learn what the community is willing to support on December 14.</li> </ul>	
Reports from Board Members	<ul style="list-style-type: none"> <li>Vice Chair Rupley discussed a fact sheet on the reinvention of traditional jobs that the SBCTC published. The jobs included were among those Clark's trustees have discussed at previous meetings.</li> <li>She will be attending the trustees' Legislative Action Committee meeting on Thursday, November 19 and the Fall Conference on November 20.</li> <li>Vice Chair Rupley will not be able to attend the December 14 feasibility meeting as the representative to their committee and extended her apologies to the Foundation. However, she will be available to attend the interviews for the Vice President of Development on November 23.</li> <li>Chair Burkman said that he appreciates the college and local community members taking time to share their budget comments with the trustees. The trustees have been receiving a lot of email comments and are sharing the feedback with the President and with each other.</li> <li>He attended the Native American Celebration and congratulated everyone involved with planning the Pow-Wow. He also congratulated <i>The Phoenix</i> for receiving a major award from the Humanities Association.</li> <li>Trustees Strong and Pollard participated in the Veterans' Day shield photograph. It was a lot of fun to be able to share the day with everyone there.</li> </ul>	
Student Success Story	<ul style="list-style-type: none"> <li>Vice President Belden introduced Ms. Walster who introduced International student Jose Barcelos Espindola-Neto who is from Brazil. He has been attending Clark for one year and is now taking college-level classes.</li> <li>Clark is hosting 146 students from 28 countries this year.</li> </ul>	
Faculty Presentation	<ul style="list-style-type: none"> <li>Instructor Erin Harwood and Prof. Kathleen Perillo presented this evening. They shared Clark's long history of biology faculty member involvement with the plants around campus.</li> <li>Native plant nurseries and native seeds not easily available locally but the biology faculty have them here on campus and a propagating them in the greenhouse. They have now involved students in the process of move out the old plants that were left over from the ag/hort program. Twice a year they have a native</li> </ul>	

TOPIC	DISCUSSION	ACTION
	<p>plant sale and use the proceeds to help fund activities in the biology program.</p>	<ul style="list-style-type: none"> <li>•</li> </ul>
	<ul style="list-style-type: none"> <li>• President Knight said that the budget cuts have been very difficult to make and it is difficult to hear community members talk about how much is being lost, but the cuts have to be made.</li> <li>• The college held off making these cuts for a year or two too long. The funding level from the state has contributed a great deal to the situation we are in now. The college advocated for a change in the allocation model; it is being revised but it is too late to help Clark. For many years, the college was not funded for the 2,000-3,000 extra students who came to Clark for help during the recession. Class sections were increased to accommodate the increased enrollment and now that enrollment has fallen, the additional sections and under-enrolled programs must be adjusted. Of all the community colleges, Clark receives among the least funding per student and this situation is very difficult to accept.</li> <li>• President Knight recently traveled to Japan with city and community business leaders to celebrate the 25<sup>th</sup> anniversary of the sister city relationship with Joyo, Japan. Having an education leader in attendance was advantageous for Vancouver as Joyo wants to have a deeper exchange student relationship with Clark. There will be many Joyo citizens attending the 2016 Sakura Festival on April 21.</li> <li>• He met with the chancellor and president of Kyoto Women's University. They want to enhance the sister city relationship and see how to increase the number of student attending both institutions. Although the Joyo-Vancouver city and business relationships have struggled somewhat, the education relationship is strong and it will help enhance the other two.</li> <li>• President Knight introduced the four new board packet pages that have been added this year. These are areas of board interest that are measurable: Completion, Enrollment/Budget, Social Equity, and Student Debt. Executive Cabinet is working through what items to measure and will fine-tune the graphs throughout the year. The measures fit right in line with the new strategic plan core themes.</li> </ul>	<ul style="list-style-type: none"> <li>• Vice Chair Rupley suggested setting a stretch goal of a 50% degree completion rate by 2020. The college will take a look at the progress in 2018 and reset the goal if necessary.</li> <li>• Vice Chair Rupley noted that there were entries regarding hazmat under Economic Vitality and suggested that it might need to be placed in the Environmental Integrity section. Mr. Williamson said that the college needs to use STEM money to pay for hazmat removal and this will affect the project's costs and, ultimately, the college's economic vitality.</li> <li>• Vice Chair Rupley asked how many students became employed as a result of this year's career fair rather than how many attended.</li> <li>• Chair Burkman complimented all the work that has gone into the new summary sheets. He thanked Ms. Diehl and her team for determining the appropriate measures. The measures will be fine-tuned over time and we will be able to answer whether students are getting jobs and completing their degrees.</li> </ul>

TOPIC	DISCUSSION	ACTION
<b>President's Report</b>	<ul style="list-style-type: none"> <li>Ms. Diehl answered questions from the trustees about the new format. She pointed out that 65% of the service area's population will need to have some kind of post-secondary credential by the year 2020.</li> <li>President Knight recognized Felis Peralta for her work in hosting this year's 25<sup>th</sup> Faculty &amp; Student of Color Conference in Bellingham. Clark played a critical role in this year's conference with more than 25 people in attendance. Debi Jenkins presented and it was rated as one of best presentations by the attendees.</li> <li>Dolly England is work on the new diversity hiring plan to increase employment and other colleges in the system are looking to Clark to help implement training at their institutions. Laurel Tygart and Roz Leon Guerrero were a major part of planning committee.</li> <li>President Knight welcomed AAG Jennifer Mankowski-Dixon who is now attending board meetings with AAG Bonnie Terada as Ms. Terada's transition date of April 1, 2016 approaches.</li> </ul>	
<b>FUTURE TOPICS</b>		<b>WATCH LIST</b>
College Safety Enrollment Changes Facility Plan K-12 PPI Certificates Review of College Policies	Service Learning Standard 2 Highlights Strategic Plan The Changing Face of Our Students Financial literacy	Accreditation GISS Student Completion STEM
<b>Date and Place of Future Meeting</b>	<ul style="list-style-type: none"> <li>The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, December 9, 2015 in the Ellis Dunn Community Room, GHL 213.</li> </ul>	
<b>Executive Session</b>	<ul style="list-style-type: none"> <li>No Executive Session was held this evening.</li> </ul>	
<b>Adjournment</b>	<ul style="list-style-type: none"> <li>There being no further business, the meeting adjourned at 6:50 pm.</li> </ul>	

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Jack Burkman, Chair

Leigh Kent, Recorder  
 November 25, 2015

**Minutes of the Business Meeting of the Board of Trustees  
Clark College, District No. 14  
October 28, 2015/2016  
Ellis Dunn Community Room, GHL 213**

**TRUSTEES PRESENT**

Jack Burkman  
Royce Pollard  
Rekah Strong—via conference phone  
Jada Rupley

**TRUSTEES ABSENT**

**ADMINISTRATORS**

Robert Knight	President
Dr. Tim Cook	Vice President of Instruction
William Belden	Vice President of Student Affairs
Robert Williamson	Vice President of Administrative Services
Dr. Chato Hazelbaker	Chief Information and Communication Officer
Kevin Witte	Associate Vice President of Economic & Community Development
Shanda Diehl	Associate Vice President of Planning & Effectiveness
Leigh Kent	Executive Assistant to the President

**ADMINISTRATORS ABSENT**

**FACULTY**

Kimberly Sullivan	AHE President
Erin Harwood	Instructor
Prof. Kathleen Perillo	

**GUESTS AND OTHERS**

Bonnie Terada	Assistant Attorney General
Jennifer Mankowski Dixon	Assistant Attorney General
Judy Starr	Clark College Foundation
Jose Barcelos Espindola-Neto	Student
Alec Lohr	Student
Wil Noble	Student
Anthony Barboza	Student
Jovi Asa	Student
Michelle Bradshaw	Student
Tayler Cearley	Student
Isabelle Cisco	Student

Sadie Dagleish	Student
Emily Schauble	Student
Melissa Starr	Student
Alanni Wingert	Student
James Breen	Student
Brett Jacobs	Men's Head Soccer Coach
Bob Williams	Women's Cross-Country Head Coach
Katarina Mueller	Women's Cross-Country Assistant Coach

# **ACADEMIC EXCELLENCE**

**PRESIDENT'S REPORT  
JANUARY 2016**

**ACADEMIC EXCELLENCE**

Facilitate student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking.

- Implement and institutionalize practices that increase academic performance, retention, and completion.
- Create and sustain an inclusive and dynamic curriculum and environment that reflect our diverse college community.
- Integrate active learning strategies within and across courses, disciplines, and programs with a global perspective.
- Create and advance accessible, integrated, and technology-enriched learning environments.
- Engage faculty, administrators, and staff in professional development experiences that enhance student learning.
- Align curriculum with learning outcomes and apply outcomes assessment evidence to continually advance student learning.

*Progress—*

*An activity or strategy that has demonstrated progress toward meeting one of this core theme's objectives; identify the progress you are measuring.*

*An activity that involves partners within the community—identify the partner and purpose of the partnership.*

- The faculty team at Larch Corrections Center were awarded the 2015 Outstanding Performance Award, which is awarded to one team each year for exemplary work. The Larch instructors continue to demonstrate dedication and commitment to student success. Instructors Steve Smith, Bruce Music, and Doug Helmer go above and beyond to engage incarcerated students and support their success in school and in life. Each of these instructors give dedicated time to work on extra projects and professional development to provide an enriching learning environment. Students often remark that these wonderful teachers have made an impact on their lives. (OOI)
- Fall quarter, the Automotive Department hired Michaela Loveridge as the new Student Recruitment and Retention Specialist. This new position is responsible for recruiting students for both the Toyota T-TEN and the Dealer-Ready/Honda PACT programs. Michaela will also serve as the retention specialist for the department and will positively impact the number of completions these programs generate. (OOI)
- The State Board has approved the extension of the Early Achievers Opportunity Grant to the Early Childhood Education program through the end of the 2015-16 academic year. This grant program

## ACADEMIC EXCELLENCE

provides direct scholarships to Early Childhood Education students, and the State Board recently reported that the grant program has led to statewide increases in ECE certificate completion. (OOI)

- Ninety Clark College mathematics and science students completed Round 1 of the American Mathematical Association of Two-Year Colleges (AMATYC) Student Math League (SML) contest on Friday, November 6. There was a lot of enthusiasm this year, thanks to the promotion of the contest by various instructors. This contest exposes students to math problems that they don't encounter in their regular math classes. These problems are designed to promote critical and outside-the-box thinking. Thanks to Math faculty Kanchan Mathur for organizing the event, and to Chris Milner, Robert Weston, and Paul Casillas. (OOI)
- The AMC 8 (American Mathematics Competition) was held at Clark on Tuesday, November 17. Twenty middle school students participated in a 40-minute written test. From the American Mathematical Association Website:

"For more than 60 years, students across the country have taken up the challenge of America's longest-running and most prestigious math contest, The American Mathematics Competitions (AMC). Every year, at thousands of schools in every state, more than 350,000 students are presented with a set of questions rich in content, designed to make them think and sure to leave them talking. Dedicated to strengthening the mathematical capabilities of our nation's youth, the AMC program identifies, recognizes, and rewards excellence in mathematics through a series of national contests."

Thanks to Kanchan Mathur and Jennifer Ward for organizing and assisting with the event in partnership with the Vancouver School District. (OOI)

- A link to eTutoring was added to Canvas in Fall 2015. The Clark College eTutoring web page and eTutoring login page were also revised for clarity. The changes resulted in a 60% increase in usage by Clark students during Fall 2015 compared to the previous fall quarter. There were 435 eTutoring sessions in Fall 2015, up from 272 sessions in Fall 2014. . (OOI)
- The Teaching and Learning Center hosted 199 faculty participants at Clark College CTC for the "Focus on Learning" conference on December 11, 2015. This in-service event was designed to encourage faculty to reflect upon specific needs for course improvement and to consult with peers who were subject matter experts in a variety of topics including copyright and fair use, plagiarism, active learning, guided pathways, open educational resources, outcomes assessment, student veterans, classroom technology, diverse student populations, and integrative learning. (OOI)
- Faculty Speaker Series – Lucia Worthington, Business, was the featured speaker at the Faculty Speakers Series November 18. "Fifty Years of Culture Shock," organized in conjunction with International Education Week, highlighted Worthington's academic and professional experiences teaching and learning in 30 different countries. The event was attended by approximately 30 students, faculty, staff and community members. (OOI)

## ACADEMIC EXCELLENCE

- Between January 4 and 14, Cannell Library hosted a furniture exhibit in the Collaborative Commons on the main floor of the library. Students, faculty, and staff were asked to provide input. The feedback will be used as part of the design and planning for a renovation of the space that will take place later this year. This project is a partnership between Clark Libraries, Facilities Services, and ITS. Funding was provided through the Technology Fee Committee. (OOI)
- After a very competitive national search, we have hired Megan Jasurda as our new Director of Disability Support Services & ADA Coordinator. Megan will start Tuesday, January 12. Megan comes to Clark most recently from Portland Community College (PCC) where she has been serving as a Counselor in Disability Services. Prior to PCC, Megan served as the Director of Disability Support Services at Lower Columbia College for four years. In addition to understanding the nuances and complexities of disability services and being a leader in disability support services state-wide, Megan has experience with Veterans outreach, case management, academic advising, AEW (academic early warning) and BITA (behavior intervention and threat assessment). Additionally, she has served as President Elect, President, and Past President of the Disability Support Services Council (SBCTC). Megan will play a critical role in helping the college think strategically and thoughtfully about universal design, consistent with our strategic plan. (SA)
- The Behavior Intervention and Threat Assessment (BITA) Team, which addresses concerns of harm to self/others, threats, disruptive behavior, etc., received 13 referrals in Fall 2014 and 28 referrals in Fall 2015, an increase of 115%. The Student Complaints Process, which provides the opportunity for students to address concerns that do not already have an existing process in a structured manner, received 18 complaints in Fall 2014 and 32 complaints in Fall 2015; this is an increase of 78%. Within Student Care Case Management, checking in with students (via email) who have experienced BITA, Student Complaints, Student Conduct, or other situations, 91 instances of outreach occurred; this program started in Winter 2015 so there is no comparison to date. Student Conduct, which adjudicates potential violations of the *Code of Student Conduct* (including Academic Dishonesty), heard 53 cases in Fall 2014 and 42 cases in Fall 2015; this is a decrease of 21%. (SA)
- Utilization continues to increase significantly at the Counseling and Health Center. In Fall of 2014, the Counselors saw 104 students for a total of 233 appointments, and in Fall of 2015 the Counselors saw 147 separate students for a total of 355 appointments, an increase of 52%. The nature of the counseling work ranges the gamut from simple academic struggles to complex trauma, significant mental illness, tragedy, loss, and suicide. Utilization of our medical services are also increasing. During the Fall of 2014, our Nurse Practitioner saw 150 students for 288 total appointments, and in Fall of 2015 we saw 175 students for a total of 296 appointments, a 3% increase. Our Nurse Practitioner not only manages the immunizations for several of our student programs, she also manages both acute and chronic medical conditions such as upper respiratory infections, hypertension, and depression. We also provide extensive prevention services, including Women's Health and STD screenings. Recently, the Nurse Practitioner began working with nursing interns from the Clark College Nursing program. (SA)
- Financial literacy has been a prevalent topic on the campus this month. Craig Ebersole, our Financial Literacy Coach, conducted a budgeting and financial goal-setting workshop titled, "Financing Your Dreams" to 27 College 101 classes. During these presentations we launched the "It PAYS To Be

## ACADEMIC EXCELLENCE

Financially Educated” promotion, which provides a \$25 Bookstore card to the first 100 students who complete the following three tasks: attend a financial workshop, complete the budgeting course on Saltmoney.org, and create their own budget. To date, 24 students have completed the Bookstore card requirements and received their incentive. (SA)

- Craig Ebersole, Financial Literacy Coach, and Andrew Viscariello, Financial Aid Program Specialist, co-presented a workshop on paying for college to transitional studies students at the Pathways Center on November 18. (SA)
- Brianna Lisenbee, Employer Relations Specialist, collaborated with International Programs and the Business Economics, Accounting and Management (BEAM) Division student business club, Winning Innovations through Student Entrepreneurship (WISE) to offer an employer speaker panel on November 17 regarding cross-cultural communication. Representatives from Boeing, Nike and Sigma Design formed a panel to speak with students about successfully navigating the international business market and share their personal experiences. There were 45 people in attendance. (SA)
- Career Services hosted the Fall Quarter College 101 classes in the Career Center. Six hundred ten students, in 27 classes, attended 20 sessions during weeks 6 and 7. When a class arrives at the Career Center, three groups are created to highlight services/resources immediately valuable to each student’s circumstances: Exploring Occupations – Undecided; Exploring Education - Transfer Student; and Finding a Job - Job Seeker. Students then choose from several individual activities to use a resource such as WOIS (Washington Occupational Information Service) for exploring occupations by career cluster, Career Information System “School Sort” for exploring education, and Penguin Jobs for Finding a Job. Students completed activities, reflected with others in their group, and shared with the rest of the class to provide broad awareness of other services/resources available that may be important to at another time during education and life. Each visit was facilitated by Catharine Keane, Associate Director, Carole Mackewich, Career Counselor or Patrick Willis, Career Advisor, along with Sharron Orr, Program Assistant and a few student workers. This was a new curriculum and approach for Career Services; the new Career Center space was really ideal for this volume and type of outreach. For College 101, this met the Course Outcome: *Describe campus resources, including Career Services, and their relationship to student success.* (SA)
- In December, Clark College granted degrees and certificates to approximately 355 students who completed their program requirements for Fall quarter; this number is exactly the same as Fall quarter 2014. (SA)
- The Professional/Technical Advising Team consisting of John Maduta, Alexa Goodlad, Wende Fisher, and Brittany Brist, attended the Department of Education (ED) Pathways to Postsecondary Education and Career Training Webinar on December 17 which focused on the educational and linguistic integration of immigrants and refugees. This webinar specifically identified ways to help transition non-native students from basic education coursework into career and technical education programs. (SA)

## ACADEMIC EXCELLENCE

- Larisa Bloomstrom, a work study student veteran in the Veterans Resources Center (VRC), spearheaded a focus group of seven student veterans and one faculty member who met on November 19 to assist Mike Arnold, HPE professor, in developing a class to assist veterans with PTSD and other combat-related issues. (SA)
- Kelly Jones, VRC Manager, conducted three separate round table discussions during the Focus on Learning at the Columbia Tech Center on December 11. The discussions centered on military culture and how to support student veterans in the classroom. Approximately 60 instructors participated in the discussions. Kelly also served as a panelist for the First Friday Leadership series hosted by Student Life on November 6. The topic of discussion was what path we followed to get to where we are in our career and life today. (SA)
- Employee Development sponsored a Mindfulness Basic Skills course taught by John Mitchell of the Mathematics Department, whose research interest is in applying mindfulness in higher education. Mindfulness skills have been found to reduce stress, increase focus, enhance productivity and generally help with leading a richer and more balanced life. Mr. Mitchell based the course on “Koru Mindfulness”, a basic mindfulness skills course developed originally at Duke University - and now taught at many higher education institutions across the U.S. and beyond. A 14-member cohort were lead through four weekly sessions of 75 minutes. In these sessions they explored basic mindfulness skills, and shared their experiences in facilitated group discussions. Between classes they applied these skills in their daily lives, and kept a log of their daily experiences. Both the participation and feedback on the course were very positive, and Mr. Mitchell intends to develop future skills courses and workshops for staff, faculty, and students. (HR)
- Clark College’s Healthy Penguin Nation program was relaunched in Fall Quarter. As a member of “Team WorkWell”, the Healthy Penguin Nation is an initiative designed to engage, educate, and empower community members to adopt and maintain healthy behaviors that will help improve their personal and professional lives. As part of the kickoff, more than 180 employees participated in two month-long wellness events: an activity challenge against the WSU Vancouver Cougars and the Lower Columbia College Red Devils; and a series of educational sessions offered on campus, which included a NotME Diabetes Prevention event sponsored by Washington State Health Care Authority (HCA) and the Diabetes Prevention and Control Alliance (DCPA). (HR)
- Planning and Effectiveness, with some support from IT, is in the middle stages of implementing a predictive analytics solution to improve student learning, success, retention, and enrollment. The solution, Civitas - Illume, is the most robust solution available. Successful businesses have been using predictive analytics to meet and exceed their objectives for years. Civitas-Illume has brought this same technology to higher education, enabling us to improve learning for all of our students. Executive Cabinet has committed to using the Civitas-Illume solution in resource allocation decisions and deciding what strategies to implement (or continue) related to improving student success. The application uses real time data with a very easy to use interface so that everyone interested in student success can utilize the tool to identify the factors influencing student success. (P&E)

## ACADEMIC EXCELLENCE

- Clark College submitted the annual report related to U.S. Department of Education Title III-Strengthening Institutions award. The award is \$1.7 million dollars over five years aimed at increasing the completion rate of degree-seeking students. The grant focuses on three areas: outcomes assessment of educational programs, advising, and retention. The award has supported and initiated key faculty development strategies, start-up costs for the College 101 first-year experience course, learning communities, development and implementation of outcomes assessment methodologies, components of the advising plan, common read program, and increased support for institutional research related to these areas. Currently, the college is in the fifth and final year of the grant. We are expected to meet the outcomes of the grant related to outcomes assessment and retention. However, we do not expect to meet the intended results in advising and are working with the U.S. Department of Education regarding this issue. We are expected to meet the increased completion rate, primarily due to the significant increase in the Running Start population. (P&E)
- Economic & Community Development (ECD) is offering over 200 professional and personal development open enrollment classes during Winter quarter. Winter enrollments are 11% above prior year (1,892), totaling 2,065 enrollments. The strongest performance is in cooking classes, which are up 38% (179 this year vs. 130 last year). (ECD)

# **SOCIAL EQUITY**

## SOCIAL EQUITY

Facilitate student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups.

- Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes.
- Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation.
- Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity.

*Progress—*

*An activity or strategy that has demonstrated progress toward meeting one of this core theme's objectives; identify the progress you are measuring.*

*An activity that involves partners within the community—identify the partner and purpose of the partnership.*

- Chris Chaffin, Tutoring Services Assistant, is participating in the year-long Social Justice Leadership Institute (SJLI) with other participants from Clark and Washington state community and technical colleges. Chris recently led Library desk staff through an adaptation of one of the exercises he participated in at SJLI, Understanding Your Dependable Strengths. (OOI)
- Faculty from the Counseling and Health Center – Bevyn Rowland, Psy.D. and Eliot Altschul, Ph.D., participated in the annual LGBTQA Leadership Conference and College Fair at WSU Vancouver on October 20. Both of these Faculty Counselors are co-advisors to the Queer Penguins Alliance – the student group for sexual minority students. Dr. Rowland is also a cohort member of the Social Justice Leadership Group (SJLG) and has been working with the Faculty and Staff of Color Conference. (SA)
- The Counseling and Health Center has recently added a fourth Faculty Counselor - Angie Cruz, a licensed Mental Health Counselor who is Bilingual English/Spanish speaking so now we can offer services in Spanish to our students who may need this. She also brings expertise and training to our staff in use of Creative Arts therapies – and important adjunct to our overall counseling services. (SA)
- International Programs held the Winter quarter 2016 International Student Orientation on December 21 and 22. Seventeen (17) new international students were welcomed from India, Lebanon, Nepal, Qatar, Saudi Arabia and South Korea. (SA)
- The Veterans Club and the staff of the Veterans Resources Center (VRC) hosted a Thanksgiving Meal for students, faculty, and staff veterans on November 24. Jane Hagelstein, a longtime supporter of the VRC, was presented a Veterans Challenge Coin for all of her support and contributions. Trustee

## SOCIAL EQUITY

Royce Pollard attended the dinner as did Dale Lewis representing Congresswoman Herrera Beutler's office. Approximately 60 people enjoyed the meal which was made possible by a donation from Greg Goodwin, CEO of Kuni Automotive. (SA)

- On November 10, the Veterans Club and the staff of the VRC coordinated the first ever living human portrait in honor of Veterans Day. Approximately 147 people participated in the living portrait which was photographed by a drone as well as on the ground photographers. (SA)
- Raelynn Reeder, Veterans Club President, Dave Daly, Vet Club Vice President and Kelly Jones, VRC Manager presented Greg Goodwin, CEO of Kuni Automotive, with the Veterans Challenge Coin on December 16 for his generous donation to the Veterans Club Thanksgiving Dinner and for his excellent support of veterans in the community. (SA)
- In support of the Colleges' Diversity Recruitment and Hiring Plan, Diversity Outreach Manager Dolly England and Director of HR Sue Williams presented two sessions of the Equity in Hiring training in December. Approximately 60 people attended over the two days. This training is mandatory for all hiring managers and screening committee members. (HR)
- To strengthen ties with the community, Diversity Outreach Manager Dolly England and VP of Instruction Tim Cook represented Clark at the December meeting of the SW Washington Community HR consortium where a panel discussion was held on the topic of "Building Business Relationships with Colleges/Universities". (HR)
- At the Washington State Faculty and Staff of Color Conference In November, Diversity Outreach Manager Dolly England facilitated a workshop entitled "Social Media and Diversity Recruitment: How We Do It In The 'Couve.'" The workshop was well attended and generated considerable interest in the diversity recruitment work underway at Clark College. The College has also been asked to present our Equity in Hiring training at South Puget Sound Community College. In addition, Shoreline College is planning to implement a Diversity Outreach Manager position modeled after ours. (HR)
- To date, 73% of College employees have completed the mandatory, online Title IX/Violence Against Women Act training titled "Bridges: Building a Supportive Community". This training focuses on promoting gender equity and creating a safe environment for all students, faculty, staff, and visitors. (HR)
- Kevin Witte, Associate Vice President of Economic and Community Development, was elected to a second, three-year term on the board of the Southwest Washington Regional Health Alliance (RHA). The RHA is the organization sanctioned by Washington State to drive Medicaid reform in Southwest Washington (Clark and Skamania Counties). The RHA has the critical role of working to improve social equity by providing our most vulnerable populations with access to quality healthcare. Southwest Washington will be the first region in the state to move to Medicaid reform which integrates both physical and mental health—the rest of the state will follow in four years. The RHA timeline has reform starting in April of 2016. (ECD)

## SOCIAL EQUITY

- Michelle Giovannozzi, Director of Economic Development & Partnerships, chaired a Diversity Task Force for Leadership Clark County, leading the evaluation of resources and opportunities to promote equity, diversity and inclusion in the region. (ECD)
- The 20<sup>th</sup> Annual Washington State Faculty and Staff of Color Conference, held on November 4, 5, 6, 2015 at Bellingham, WA, was attended by 21 faculty and staff from Clark College. There were 277 in attendance. The keynote speakers were Gyasi Ross, Dr. Joy DeGruy, and a panelist of Faculty and Administrators of Color, which included Professor Debi Jenkins. There were multiple workshops that were presented by Clark College employees Felisciana Peralta, Monica Wilson, Roslyn Leon Guerrero, Dolly England, and Debi Jenkins. There were different workshops which offered not just resources, contacts, and support, but efforts to combat racism for employees in higher education. Laurel Tygart, Executive Assistant to the Vice President of Instruction, and Roslyn Leon Guerrero, Diversity Administrative Assistant IV, are part of the FSOCC planning committee. (ODE)
- The Clark College Native American Celebration Committee held the "Educating for the 7<sup>th</sup> Generation" event, celebrating indigenous cultures on November 6, 2015. The event was attended by over 350 people. The celebration had performances by Isaac Trimble and the Kaleinani Hula School. President Knight recognized and honoured Uncle Horace Axtell and led the tribute for Grounds Manager, Skip Jimerson, on his retirement. During the event, the kick off of the Dream Catcher Scholarship, in honor of Becky Archibald and Anna Schmasow, was announced. The Dream Catcher Scholarship Selection Committee met in December and selected Channa Smith as the recipient. (ODE)
- Diversity Outreach Coordinator, Rosalba Pitkin and the International Education Week Committee, coordinated the "Day of the Dead" celebration on November 16, 2015. Spanish Clubs set up three different Altars. Board of Trustee chair Jack Burkman, read the "Day of the Dead" Proclamation. The event was well attended; students were able to write little messages to loved ones who have passed away and they enjoyed the performance of dancing for Day of the Dead. (ODE)
- Diversity Outreach Coordinator, Rosalba Pitkin attended and helped coordinate the Commission on Hispanic Affairs Mental Health Conference for Latinos in Clark County on November 20, 2015 at the Heathman Lodge in Vancouver, WA. Gino Aisenberg, Co-Director of Latino Center for Health at University of Washington, and India Ornelas, PhD Assistant Professor at University of Washington and Leo Morales MD, PhD Professor and Chief Diversity Officer of University of Washington School of Medicine were the keynotes. There were over 100 people in attendance. (ODE)

# **ECONOMIC VITALITY**

## ECONOMIC VITALITY

Facilitate student learning by providing programs, services, and conditions that improve the economic well-being of the students, college, and community.

- Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.
- Align program offerings with regional workforce needs to include technical and work-readiness skills.
- Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships.
- Maximize the college's return on investment by responsibly allocating available resources.
- Leverage resources to create and sustain future innovations.

*Progress—*

*An activity or strategy that has demonstrated progress toward meeting one of this core theme's objectives; identify the progress you are measuring.*

*An activity that involves partners within the community—identify the partner and purpose of the partnership.*

- The Automotive Department hosted the first Honda PACT (Professional Automotive Career Training) advisory committee meeting on December 4, 2015. Representatives from every major Honda and Acura dealership in the Vancouver/Portland Metro area attended, as well as regional, area and training center managers from American Honda Motor Company. All present voiced their support of Clark College's plan to start a Dealer-Ready/Honda PACT program in the Fall of 2016. (OOI)
- Adriana Thomas, The Health e-Workforce Consortium Program Manager, participated in a video interview with the Allied Health Center for Excellence on Student Navigators in the state of Washington, thus leveraging resources to create future innovations in student services. (OOI)
- Psychology tenure probationer Mika Maruyama recently collaborated with Dr. Eric Mankowski at Portland State University to submit a National Institute of Health research grant to investigate the effect of immersion in virtual environments on mental well-being.
- Jody Shulnak, International Student Recruitment & Outreach Manager, represented Clark College at a student recruitment tour of Latin America from November 3-16. The tour was organized by the International Student Network (ISN) and included six cities in three countries: Colombia, Panama, and Ecuador. Jody met with over 2,500 prospective Latin American students during the recruitment tour. (SA)
- President Knight and Jane Walster, International Programs Director, met with Perry Barnett, President of Nichibei International Association, and five visitors from Japan on November 16. During

## ECONOMIC VITALITY

the meeting President Knight signed an MOU with representatives from DOTE Solutions Corporation and The Okinawa Prefecture Junior Study Abroad Program. The meeting and MOU establish a connection for future exchanges and projects with Okinawa, Japan. (SA)

- The Office of International Programs staff met with Suguru Homma from Japan on December 3. Suguru studied in the U.S. and has now returned to Japan to start a study abroad consulting firm. Clark College has signed an MOU with Suguru to assist in recruiting Japanese students for the college. (SA)
- Brianna Lisenbee, Employer Relations Specialist, toured Columbia Steel in Portland on November 5. Information was gathered about the company and their job growth outlook was discussed. Brianna also met and/or spoke with various local companies during December including Scribe America, McDonald's, and Cedar Sinai Clark to create partnerships and opportunities for Clark College students. (SA)
- John Maduta, Associate Director of Advising Services, Rebecca Kleiva, Program Specialist, co-hosted a ReBoot NW information session on December 2 to inform students about funding for IT and Manufacturing training programs. The collaborative effort was a work in part with WorkSource and Clark College. (SA)
- Michelle Giovannozzi, Director of Economic Development & Partnerships, was elected to a four-year term on the Board of Directors for the Vancouver School Board. The Board governs strategy, policy and budget for the district. In this role, Giovannozzi can facilitate partnerships between Clark College and K-12 programs. (ECD)
- Economic and Community Development (ECD) partnered with the Southwest Washington Workforce Development Council (SWWDC) to deliver a 140-hour Accelerated Machining consortium training program for incumbent workers from seven local companies. The training was funded through a Metro In Sourcing Training Initiative (MISTI) grant offering incumbent workers industry recognized certification and/or credentials in advanced manufacturing that will increase skills, promote career development, and advance workers along a successful career pathway. Three months after completing the training, 58% (7) of the students have received pay increases and 41% (5) students have received promotions. One student, employed by a White Salmon company, started the program in a production position at \$9.47 per hour, advanced to a tech position at \$15 per hour, and was recently promoted to an entry level engineer position with an annual a salary of \$47,000. Another student, employed by a Vancouver company, has been promoted from a production employee to a Journeyman Trainee program with an annual salary of over \$45,000 a year and is expected receive additional pay increases over the next 18 months while in the program. (ECD)
- The Economic and Community Development Customized Learning team closed \$59,693 in contracts with six organizations: American Paper Converting, Clark Public Utilities, CRESA (Clark Regional Emergency Services Agency), ESD 112 (Educational Service District 112), SEH, and WorkSource of

## ECONOMIC VITALITY

Clark and Cowlitz counties. Training topics include Advanced Welding, Construction and Welding Bootcamps, Industrial Maintenance (lubrication & bearings), Root Cause Analysis, Project Management and Technical Writing. (ECD)

- The Department of Social and Health Services (DSHS) Office of Refugee and Immigrant Assistance (ORIA) has increased the ECD Limited English Proficient (LEP) Pathway FY15-16 contract by 15% (\$27,650). The increase will fund additional technology in the classroom and an upturn in enrollment. The number of students served in the LEP Pathway program has increased by 68% (106) in Summer and Fall quarters of 2015 over Summer and Fall quarters of 2014 (63), and is continuing to grow during Winter quarter. (ECD)

# **ENVIRONMENTAL INTEGRITY**

## ENVIRONMENTAL INTEGRITY

Facilitate student learning by providing the conditions that continually improve the college's physical, virtual, and social environment.

- Incorporate environmental sustainability priorities into all college systems.
- Improve the college's physical and virtual environment to maximize access and appropriate use of space and technology.
- Integrate principles of mutual respect, collaboration, clear communication, and inclusivity in all interactions.

*Progress—*

*An activity or strategy that has demonstrated progress toward meeting one of this core theme's objectives; identify the progress you are measuring.*

*An activity that involves partners within the community—identify the partner and purpose of the partnership.*

- eLearning has implemented an updated communication plan for eLearning students through MailChimp. Emails now include helpful reminders (like registration times and when to log in) in addition to eLearning success information and tools. Communications continue to provide information for other college partners such as, eTutoring and Learning Communities.(OOI)
- During Fall quarter, eLearning facilitated the Instruction-wide implementation of Evaluation Kit, a paperless Learning Management System integrated course evaluation system. Twenty one different evaluation projects were deployed across 453 courses and 8,173 enrollments. Partnership between the Unit Operations Supervisors, the academic unit support staff, and the eLearning Systems group resulted in successful transition from a paper and Scantron system to a fully online format. (OOI)
- With less than ten months to go before its grand opening, construction of our new STEM building continues on schedule, although Project Manager Jim Watkins reports that work in and around the building has been somewhat hampered by the recent wet weather. (AS)

Work has begun on C-Tran's Bus Rapid Transit (BRT) station in the south-bound lane of Ft. Vancouver Way just south of Fourth Plain Blvd. This will require the closure of the west lane of south-bound Ft. Vancouver Way for about three months, and require diversion of foot traffic from the west sidewalk to the east sidewalk leading south to the main campus.

On January 5 the project artist, Adam Kirby, made his first present to the public art selection committee for the STEM building. (AS)

## ENVIRONMENTAL INTEGRITY



- The Counseling and Health Center has been partnering with the Washington State Department of Health and Human Services to assist students in navigating the process of applying for and gaining health insurance. (SA)
- The state-wide ctLink implementation project leaders are working to finalize the adjustment to the project plan that will address the weaknesses in implementation at the two pilot college districts: Tacoma Community College and Community Colleges of Spokane. The two pilot colleges have not been able to move out of the stabilization period (i.e., the period of time between go-live and full functioning and operation of the technology) due to problems with the general ledger. With the state's focus on the pilot colleges, some details of Clark College's implementation are yet to be determined.

Clark College has proudly named the ctLink implementation project at the local level myCLARK. myCLARK leaders have been spending time reviewing and improving business processes throughout the college for alignment with what we know about ctLink capabilities. The myCLARK team has been productive. Two activities showcasing the type of business process analyses and improvement they do are listed below:

- A subgroup of the myCLARK leadership team reviewed human resources processes for hiring and separating employees. The human resources department has taken the recommendations and

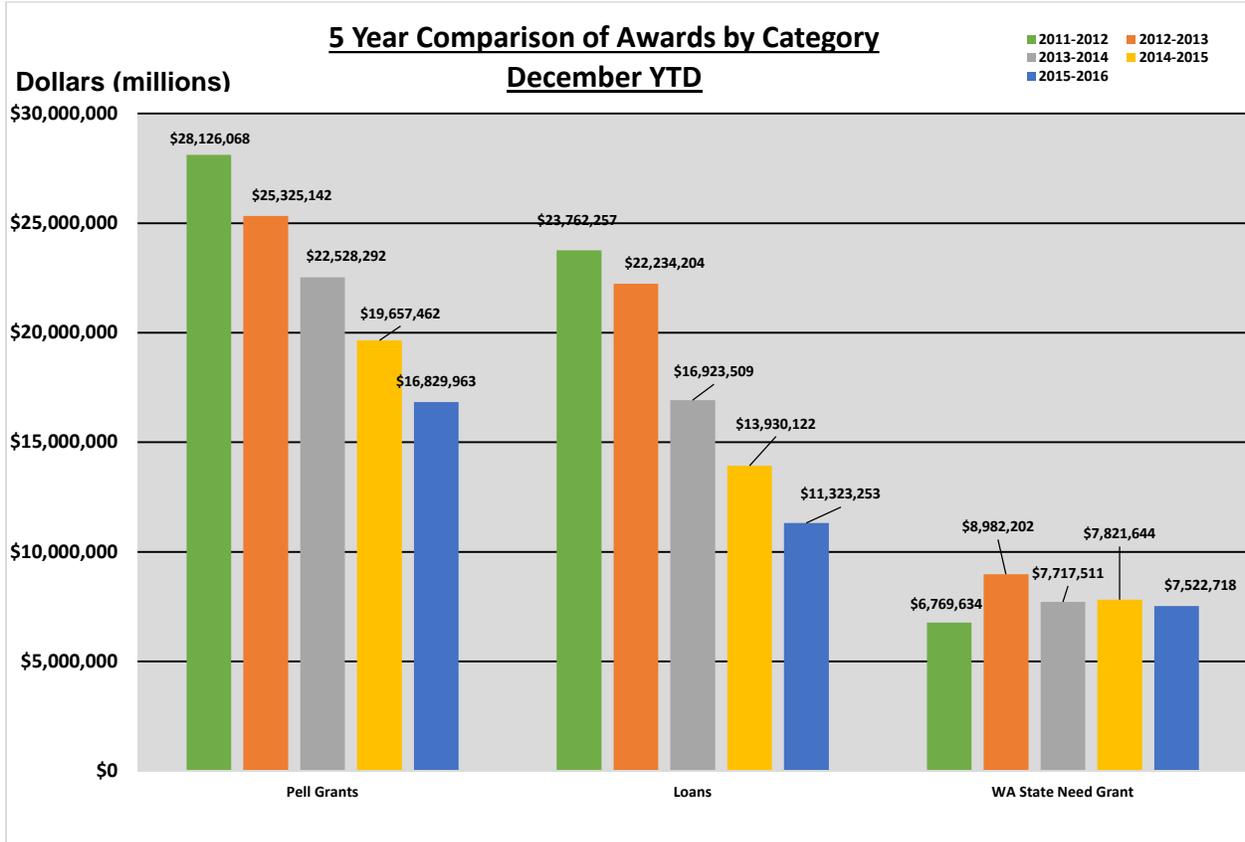
## ENVIRONMENTAL INTEGRITY

made changes to business processes to include centralizing all hiring in HR while making it clear that work-study students, institutional hires, and adjuncts are all college employees and should follow the same hiring standards as the rest of the employees.

- Another group under the direction of the myCLARK team has been working on upgrading the campus room scheduling software to 25Live and will implement at the end of February. This new software will result in better tracking of space utilization.
- On January 14, Clark hosted a group from the ctclink project team from SBCTC. Multiple groups were able to spend time discussing functionality to help make changes to improve our business processes and align them with ctclink capabilities. (CHANGE MGMT)

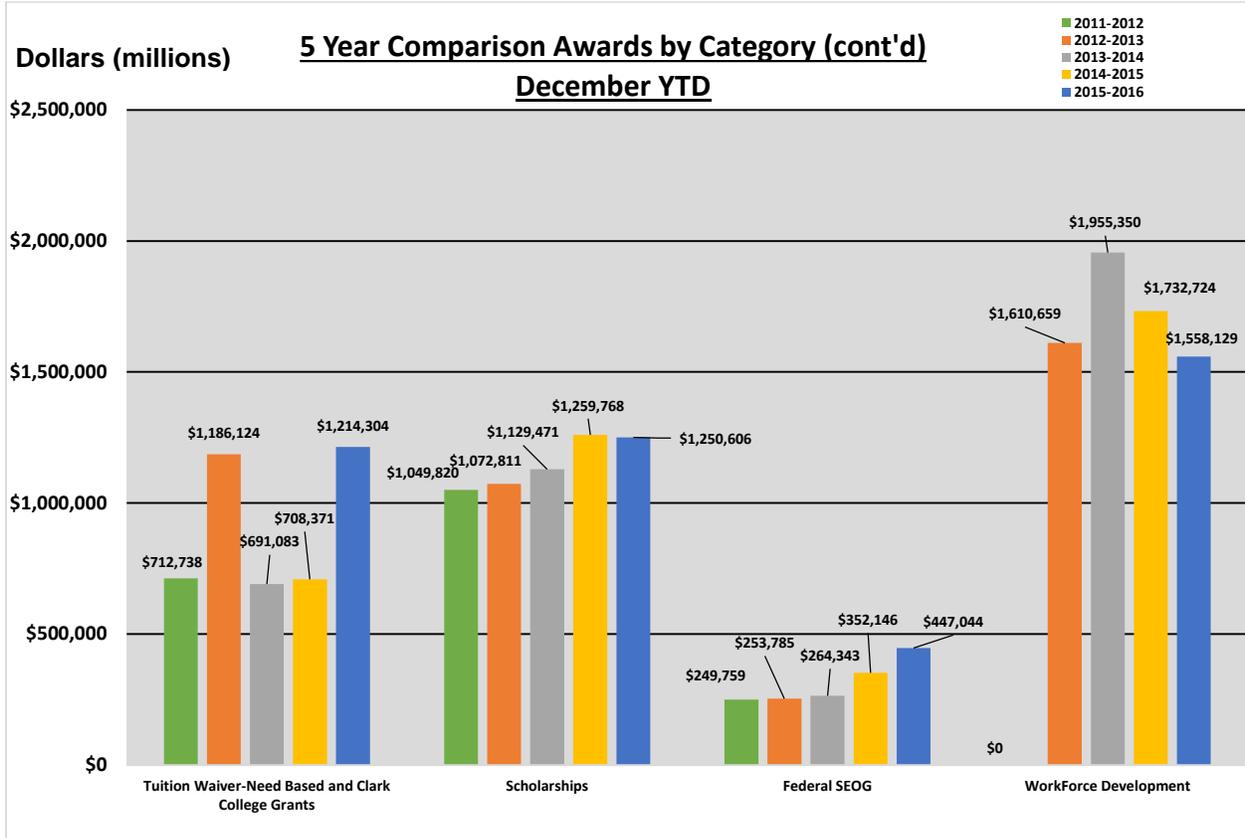
# STATISTICS

STATISTICS (PAGE 1)

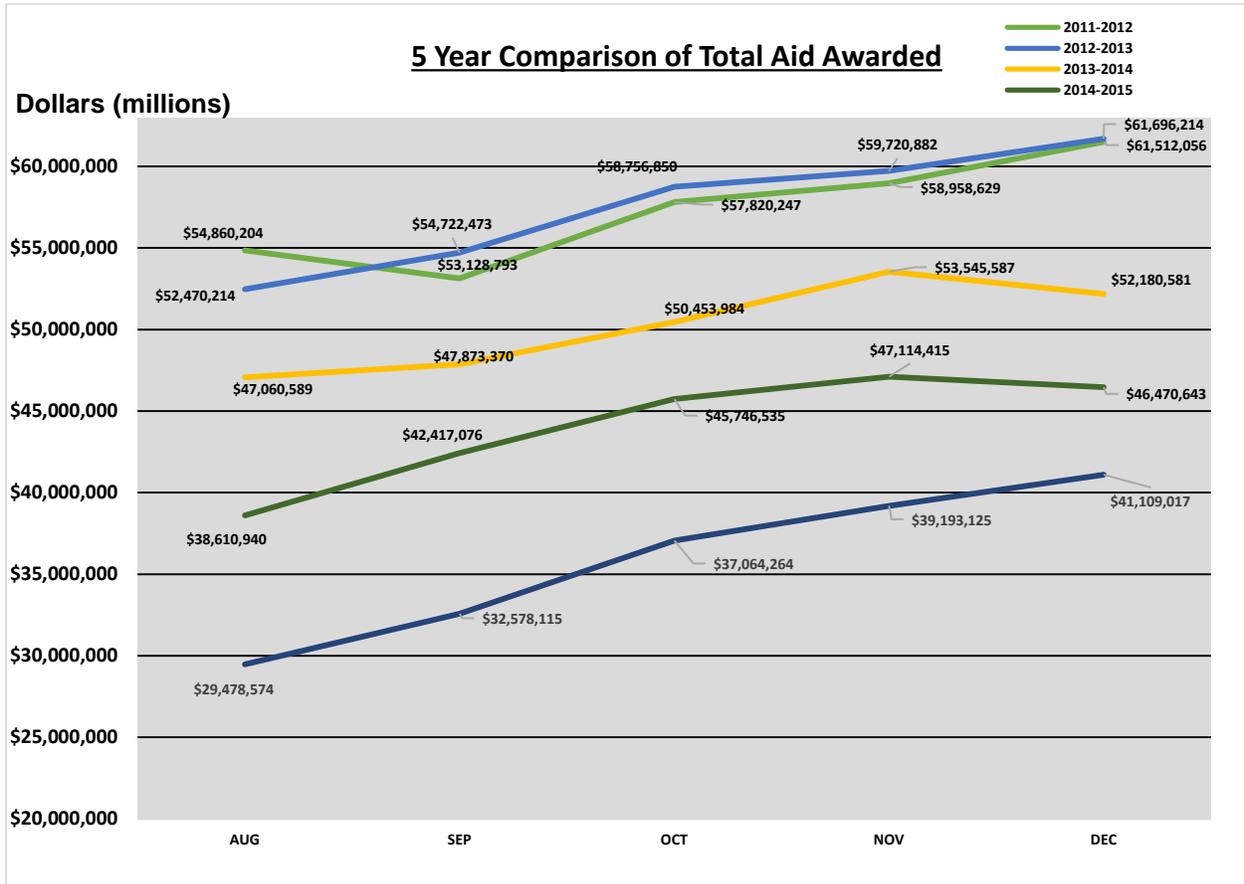


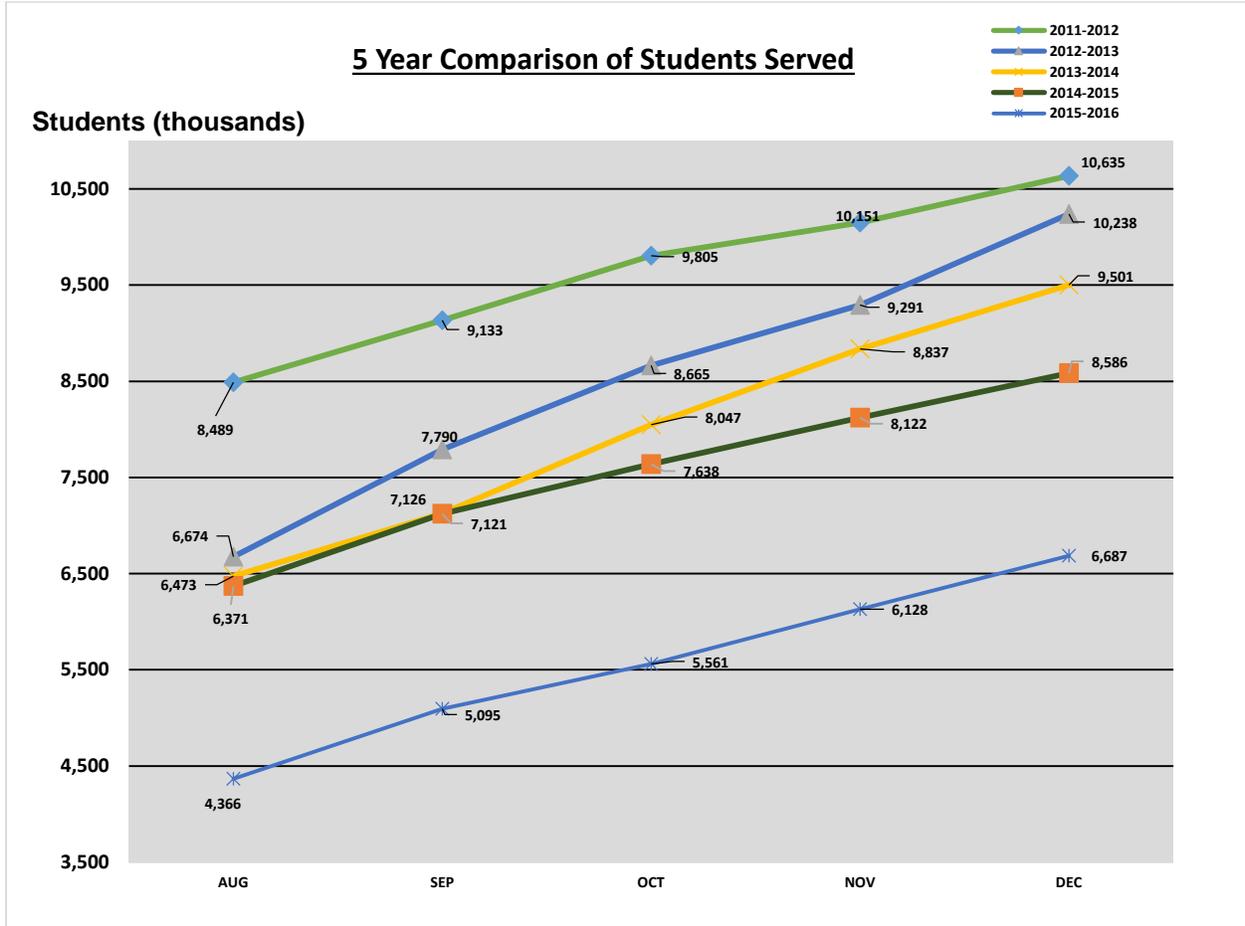
Note: WA State Need Grant includes College Bound Scholarships

STATISTICS (PAGE 2)



Note: WorkForce Development includes WorkFirst, Worker Retraining, BFET, Opportunity Grants, and Sponsored Programs





## Clark College - Budget Status Report December 31, 2015

Sources of Funds (Revenues)	2015-16 Budget	Revenues to Date	Difference	% Budget Received
<b>Operating Accounts</b>				
State Allocation	29,848,289	14,321,098	(15,527,191)	48.0%
Tuition & ABE	19,682,494	14,415,326	(5,267,168)	73.2%
Running Start	8,297,157	2,995,682	(5,301,475)	36.1%
Excess enrollment	-	-	0	0.0%
Planned use of prior fund 148 balance	605,598	-	(605,598)	0.0%
Dedicated, matriculation, tech, cont ed	4,620,337	2,610,919	(2,009,418)	56.5%
<b>Total Operating Accounts</b>	<b>63,053,875</b>	<b>34,343,025</b>	<b>(28,710,850)</b>	<b>54.5%</b>
<b>Other Accounts</b>				
Grants & Contracts less Running Start	4,636,507	1,852,086	(2,784,421)	39.9%
Internal Support & Agency Funds	1,160,452	719,179	(441,273)	62.0%
ASCC	1,924,760	1,180,211	(744,549)	61.3%
Bookstore	4,533,413	2,315,069	(2,218,344)	51.1%
Parking	529,738	227,139	(302,599)	42.9%
Auxilliary Services	1,347,080	699,936	(647,144)	52.0%
Financial Aid	27,502,333	17,802,274	(9,700,060)	64.7%
<b>Total Other Accounts</b>	<b>41,634,283</b>	<b>24,795,894</b>	<b>(16,838,389)</b>	<b>59.6%</b>
<b>Total Sources of Funds</b>	<b>104,688,158</b>	<b>59,138,919</b>	<b>(45,549,239)</b>	<b>56.5%</b>

Uses of Funds (Expenses)	2015-16 Budget	Encumbrances Expenditures to Date	Difference	% Budget Spent
<b>Operating Accounts</b>				
President	784,867	333,785	451,082	42.5%
Associate Vice President of Planning & Effectiveness	573,104	353,768	219,336	61.7%
Special Advisor for Diversity & Equity	367,334	161,901	205,433	44.1%
Vice President of Instruction	38,417,707	16,055,710	22,361,997	41.8%
Vice President of Administrative Services	7,678,206	4,548,884	3,129,322	59.2%
Vice President of Student Affairs	8,445,249	4,108,567	4,336,682	48.6%
Associate Vice President of Economic & Community Dev	1,176,100	517,778	658,322	44.0%
Chief Communication & Information Officer	4,708,291	2,485,830	2,222,461	52.8%
Associate Vice President of Human Resources	903,017	465,645	437,372	51.6%
Bank & credit card fees	-	113,229	(113,229)	
<b>Total Operating Accounts</b>	<b>63,053,875</b>	<b>29,145,096</b>	<b>33,908,779</b>	<b>46.2%</b>
<b>Other Accounts</b>				
Grants & Contracts less Running Start	4,636,507	2,396,658	2,239,849	51.7%
Internal Support & Agency Funds	1,160,452	822,959	337,493	70.9%
ASCC	1,924,760	843,541	1,081,219	43.8%
Bookstore	4,533,413	2,665,103	1,868,310	58.8%
Parking	529,738	318,748	210,990	60.2%
Auxilliary Services	1,347,080	830,384	516,696	61.6%
Financial Aid	27,502,333	19,618,630	7,883,703	71.3%
<b>Total Other Accounts</b>	<b>41,634,283</b>	<b>27,496,023</b>	<b>14,138,260</b>	<b>66.0%</b>
<b>Total Uses of Funds</b>	<b>104,688,158</b>	<b>56,641,119</b>	<b>48,047,039</b>	<b>54.1%</b>
<b>Difference - Excess (Deficiency)</b>	<b>-</b>	<b>2,497,799</b>		
Capital Projects- Expenditures	26,673,621	11,496,775	15,176,845	43.1%

**CLARK COLLEGE**  
**Fund and Cash Balances**  
**as of July 1, 2015**

	<b>Fund Balance</b> (minus non-cash assets) <b>6/30/15</b>	<b>Cash Balance</b> (minus dedicated cash) <b>6/30/15</b>	<b>Required Reserves</b>	<b>Prior Commitments</b> (prior to 7/1/15)	<b>New Commitments</b> (2015/16)	<b>Total Available Cash</b>
145 Grants and Contracts	4,660,291	3,418,289			1,502,419	1,915,870
145 CIS	377,797	377,797			377,797	-
147 Local Capital	34,991	-				-
148 Dedicated Local	4,168,089	721,775		63,998	541,600	116,177
149 Operating Fee	362,371	111,284				111,284
440 Central Store (Catalog)	19,014	19,014				19,014
448 Print/Copy Machine	(199)	(199)				(199)
460 Motor Pool	79,023	79,023				79,023
522 ASCC	1,319,724	-				-
524 Bookstore	3,926,048	3,926,048		2,000,000		1,926,048
528 Parking	335,974	335,974				335,974
570 Other Auxiliary Enterprise	1,090,871	325,247		30,315		294,932
790 Payroll (clearing)	208,490					-
840 Tuition/VPA	(196,795)					-
846 Grants - Fin Aid	84,651					-
849 Student Loans	18,637					-
850 Workstudy (off-campus)	(2,750)					-
860 Institutional Financial Aid Fui Reserves*	1,151,517		4,200,358			(4,200,358)
<b>Totals</b>	<b>17,637,744</b>	<b>9,314,252</b>	<b>4,200,358</b>	<b>2,094,313</b>	<b>2,421,816</b>	<b>597,765</b>

\*Reserves of 10% reduced by \$2,000,000 on October 21, 2014 to fund Culinary remodel as approved by Board  
(Reserves amount is an estimate until budget is finalized)

## Fund Balance Less Commitments

<b>Available Fund Balance Before Commitments</b>	<b>9,314,252</b>
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<b>Prior Year Commitments</b>				
Date	as of July, 2014	Fund	Amount	Total
7/1/2014	Gorge-Student Affairs position	148	12,998	
7/22/2013	STEM Grant	148	25,000	
11/27/2013	Security Street Legal Carts - 2	148	26,000	
				<b>63,998</b>
10/21/2014	Culinary Remodel-use of reserves	524	2,000,000	
				<b>2,000,000</b>
7/1/2011	Basic Events	570	18,535	
7/1/2011	Government Events	570	10,000	
11/27/2013	Basic Events	570	1,780	
				<b>30,315</b>
<b>Total Prior Commitments</b>				<b>2,094,313</b>

<b>New Commitments July 1, 2014 to present</b>				
Date		Fund	Amount	Fund Total
8/1/2015	CTC Cash Flow Shortage-FY 2016	145	375,733	
8/1/2015	CTC Cash Flow Shortage-FY 2017	145	375,733	
7/1/2015	Culinary A & E	145	650,000	
7/1/2015	Director of Grants	145	100,953	
				<b>1,502,419</b>
7/1/2014	Funds formerly held at CIS	145	377,797	
				<b>377,797</b>
8/18/2015	CTC Link Cost	148	375,000	
8/18/2015	Diversity Recruitment Plan	148	19,000	
8/18/2015	Teaching and Learning Days	148	7,600	
8/18/2015	Networking Position	148	60,000	
10/6/2015	SEAM Consultant	148	27,000	
10/6/2015	Branding	148	40,000	
10/20/2015	Start Next Quarter campaign	148	13,000	
				<b>541,600</b>
<b>Total New Commitments</b>				<b>2,421,816</b>

<b>Required Reserves</b>	
10% of \$62,003,584 less \$2,000,000*	4,200,358
<b>Fund Balance After Commitments and Required Reserves</b>	<b>597,765</b>

\* Reserve as approved by the Board on June 11, 2014, use of reserve approved 10/21/14